



*President*  
William J. O'Neill, DPM  
1711 Davie Ave  
Statesville, NC 28677

*Vice President*  
J. Scott Stancil, DPM  
1432 E Firetower Rd  
Greenville, NC 27858

*Secretary-Treasurer*  
James M. Judge, DPM  
833C Wake Forest Business Park  
Wake Forest, NC 27587

**THE BOARD OF PODIATRY EXAMINERS  
OF THE STATE OF NORTH CAROLINA**

1500 Sunday Drive, Suite 102  
Raleigh, North Carolina 27607-5151

(919) 861-5583 FAX (919) 787-4916

[www.ncbpe.org](http://www.ncbpe.org)

email: [info@ncbpe.org](mailto:info@ncbpe.org)

*Attorney*  
Reed N. Fountain  
Young, Moore & Henderson, P.A.  
P. O. Box 31627  
Raleigh, NC 27602

*Public Member*  
Gloria Lewis  
110 Grace Street  
Oxford, NC 27565

*Executive Secretary*  
Tracy Steadman

TO: RECIPROCITY APPLICANTS

Below you will find the instructions and documents needed to apply for reciprocity as you requested. The following items are required to process your application:

1. Completed application
2. Non-refundable application fee of \$350.00
3. Copy of high school transcript or proof of graduation
4. Copies of undergraduate transcripts sent directly from the college/university
5. Copy of undergraduate diploma or proof of graduation
6. Copy of podiatry school transcript sent directly from the college
7. Copy of podiatry school diploma
8. Proof of residency. There is a one-year minimum requirement. A residency certificate or letter from your residency director is acceptable documentation.
9. National Board scores. Must have passing scores on parts I, II & III (formerly PM Lexis).
10. Three (3) certificates of recommendation forms to be completed. 2 must be from podiatrists and 1 may be from an MD or DO.
11. Verification form from your state(s) of current licensure.
12. **YOU ARE REQUIRED TO HAVE YOUR STATE PROVIDE TO THE NC BOARD OF PODIATRY EXAMINERS THAT THE EXAM YOU TOOK TO BECOME LICENSED IN THAT STATE MEETS OR EXCEEDS THE REQUIREMENTS OF THIS STATE** (e.g., a copy of their initial and continued requirements for licensure, the schedule for the examinations, [number of days, number of hours, etc]), and samples of the written and oral exam questions. North Carolina also mandates that DPMs who have passed the November examination also pass a practice-and-ethics exam following a 3-hour training session that covers the state podiatry laws, ethics, insurance, professional societies, specialty credentialing, and quality assurance. This is conducted by NCBPE and licenses are distributed only at the end of the training and successful completion of the test on the covered material.
13. You should review the copy of the State law that is linked below to ensure that you meet the requirements.  
**NC General Statute 90.202.7**